



**January 2024 CMSA Board of Directors Meeting**  
**Wednesday, January 24 · 7:00 – 8:30pm**  
**Meeting link: <https://meet.google.com/dxo-gonf-ghd>**

**ADMINISTRATIVE**

1. Approval of Agenda  
Motion to approve agenda, motion approved
2. Approval of board meeting minutes  
Minutes from last meeting not sent to board, we will approve both last month and this month's minutes at the next meeting

**STANDARD BUSINESS**

1. Shout outs and wins (Chris lead)
2. Treasurer's Report (Kevin)
  - a. Report emailed to the board
3. Injury reporting and formal complaints (Chris)
  - a. Liaisons to confirm with their sports that injuries must be reported via the reporting link which has been emailed to commissioners
  - b. Anyone can fill out the report, players, captains, commissioners, the more reports the better
  - c. At the next commissioners meeting and at the next meeting with liaisons, please remind commissioners of this responsibility
4. Committee updates
  - a. Travel (Chris)
    - i. Soccer adding a regular travel team
    - ii. Volleyball to add teams as well, in search of Travel GM
  - b. Conduct (Ron)
    - i. All cases have currently been settled
    - ii. No new code of conduct or harassment reports
  - c. Marketing (Luis?)
    - i. Working with Rodney and Ed to create plan
  - d. Rebranding (Christina)
    - i. Delayed due to illness of our designer, we will be fast-tracking the remainder of the process
  - e. Events (Ron)

- i. Moving forward with Green Spoon as caterers and SPF as host
  - ii. May need higher budget to accommodate DJ and other miscellaneous costs
  - iii. Motion to approve up to an additional \$15k to accommodate any additional costs of member party
    - 1. Seconded and approved
- 5. Roles and responsibilities
 

There have been many emails and mentions of different roles or responsibilities that could fall upon selected board members to perform. Open discussion to decide on a few of these roles and we will expand on their responsibilities and assign them at a later date

  - a. Executive Board
    - i. Roles and responsibilities defined by bylaws
  - b. Appointed Roles
    - i. Head of Officials
    - ii. Volunteering
    - iii. Marketing
    - iv. Social Media (possibly Managing Director)
  - c. Managing Director
    - i. Going to assume more responsibilities, will be decided during contract extension
  - d. Liaisons
    - i. These are currently only exec board members, should we open it up to everyone?
    - ii. Falls under purview of VP of Athletics
      - 1. Luis will investigate further a good way to organize
- 6. Storage unit
  - a. We want to change our storage unit to a more centralized location to our sports
  - b. Motion to approve up to \$5k for movers and \$600/month in rental costs for the organization
  - c. Luis has options on hand and we will begin searching for alternative storage locations
    - i. Concerns brought up:
      - 1. Cost gauging
        - a. Try to get long-term contract (5-10 years)
      - 2. Drive-up access
        - a. Necessary for football with the trailer
- 7. Winter/Spring rollover funds
  - a. Motion to approve roll-over funds for Women's + Football, Women's + Softball, and Soccer
    - i. Motion seconded and approved
- 8. Next all-commissioner meeting (Luis)
  - a. February, date TBD

- b. Luis will follow up with more details

### **SPECIAL BUSINESS**

1. Trans sensitivity training for leadership positions (Ron)
  - a. Communicating with Brave Space Alliance to facilitate trainings for our leaders
  - b. No budget or contracts yet
2. Spending down reserves
  - a. Discussion of the 5 most voted on options. Moving forward with:
    - i. Replace/buy out sprampy  
Motion to approve, motion not passed, idea tabled
      1. Not moving forward, instead Luis will take lead on finding a new way to schedule the volleyball league
    - ii. Reduce annual fee for 5 years  
Motion to approved, motion not passed, idea tabled
      1. Not moving forward
    - iii. CMSA membership/walking around shirt for members  
Motion to approve, motion seconded and approved
      1. **Moving Forward** - possibly expanding to new swag and more opportunities to wear CMSA gear
      2. Estimated cost: \$30k
    - iv. Funding Hardship Fund for next 5 years  
Motion to approve, motion seconded and approved
      1. **Moving forward**
      2. Estimated cost: \$15k
    - v. Replacing sports flags, banners, marketing materials, etc after rebrand  
Motion to approve, motion seconded and approved
      1. **Moving forward**
      2. Estimated cost: \$5k
    - vi. Website redesign  
Motion to approve, motion seconded and approved
      1. **Moving forward**
      2. Estimated cost: \$10k
3. Women's + expansions (Christina)
  - a. The role of commissioner/director
  - b. Sports missing W+?

Unable to discuss at this meeting, separate committee will be established to keep momentum moving forward

4. Pride nights (Chris)
  - a. Unable to discuss at this meeting, will be on next month's agenda
5. Commissioners free play
  - a. Motion to allow all commissioners and their board members to play in their leagues for free

- b. Motion to approve, motion seconded and approved
- 6. Officials (Luis)
  - a. Unable to discuss at this meeting, will be on next month's agenda
- 7. Jotform (Luis)
  - a. Unable to discuss at this meeting, will be on next month's agenda
- 8. Alternatives to League Apps (Luis)
  - a. Unable to discuss at this meeting, separate committee will be established to keep momentum moving forward
- 9. Web Developer
  - a. Meeting with web developer went well
  - b. Motion to approve up to \$10k to update website
  - c. Motion seconded and approved
- 10. Member party catering quote (Christina/Ron)
  - a. Quote emailed to board
  - b. Motion to approve, seconded, approved
- 11. Managing Director contract extension
  - a. Discussion with Matt about his workload, responsibilities, and how he feels he can best be utilized to further grow the organization.
  - b. Motion to enter a closed session, seconded, approved
  - c. Session reopened
  - d. Motion to extend Managing Director contract, motion seconded and approved

**NEW BUSINESS**

- 1. No time

Motion to adjourn meeting, motion seconded and approved