

CMSA Board of Directors meeting November 14, 2023

November 2023 CMSA BoD Meeting
Tuesday, November 14 · 6:00 – 7:30pm
Time zone: America/Chicago

Google Meet joining info

Video call link: <https://meet.google.com/djv-tkwe-biw>


Or dial: (US) +1 636-725-2102 PIN: 337 006 924#

More phone numbers: <https://tel.meet/djv-tkwe-biw?pin=6683747879478>

Administrative

- Attendees: Luis, Ron, Christina, Kevin, Bill, Ed, Edgar, Chris
- Meeting called to order at 6:05pm pm, [motion seconded and passed]
- Motion to approve meeting minutes from previous month, seconded, passed
- Motion to approve agenda, motion seconded, motion passed
- Treasurer's report (emailed to board)
- [Note regarding the report for this month: i.e. Auditors will not complete taxes until after audit is complete]

Standard Business (Agenda)

-  Treasurer's Report 2023-11-14
 - Commissioners are still required to follow the bylaws regarding budget going back to the general funds after 45 days of the season ending
 - BoD voting is required to ask for general funding requests
 - Considering an annual budget approach. No decision has been made
- Incident Updates
 - Investigations from the W+ Flag Football League
 - 1 physical incident
 - 2 verbal & racist incidents in review
 - Softball Summer
 - No current update regarding ongoing investigation with Greg & insurance adjuster
 - Currently uncovered for sexual harassment and this coverage would be required to work at CPS locations
 - All leaders, volunteers will need a background checks with this coverage decision
 - Policy would increase but would cover us against organizational lawsuits
 - LeagueApps has a background check built in

- Broker also has a recommendation for a third party background check tool
 - Potential rules to add regarding aggressive behavior as incidents have occurred in Soccer, Ultimate, Flag Football.
 - Injury Body Rule report forum & tracking (knowing what teams and sports are the main culprits, understanding the injury, severity, reporting in all accounts)
 - Ejection for full day of play to avoid
 - To be added to the CMSA Code of Conduct that will be an umbrella rule across all leagues
 - Add via various communication channels to ensure members are aware and leadership supports and reinforces the safety culture
 - Require first aid kits for all leagues
 - **Chris motioned to pass rule, Ron seconds the motion, all approved**
- Managing Director updates & projects in flight
 - Matt will be taking on more projects

Special items

- [How to spend reserves](#)
 - Everyone on the BoD to add ideas before Thanksgiving and then we can vote at the EOM to prioritize (ranked list)
 - Then discuss in December meeting to approve budget on top 3 - 5 items
 - Also send commissioners survey to understand their equipment wishlist
 - vote on proposed projects & spend
 - Annual Party for all members (need a budget)
 - **Chris motions to approve \$50k for membership annual party, Ron seconds, motion passed**
- Organizational structure
 - Mark and Matt to drive change in organizational structure like easier navigation for necessary documents
 - CMSa Documentation doc to add recommendations
- Winter sports
 - Update intake process (Luis to follow up with Matt S.) and educate commissioners and BoD so we know how to follow process properly
 - Support new leagues like basketball, and potentially women's soccer and others?
- Election Buddy as a league standard
 - Purchase Account
 - Budget is allocated for league commissioner elections (\$100 per league) and BoD elections (\$250)
 - **Chris motions to approve election buddy for all league and BoD elections, Kevin seconds, all approved**
- Philanthropy
 - Santa Speedo Run team (open & W+)

- Option 1: “Battle of the leagues” top down leadership push for individual leagues
 - Option 2: [Sponsorship/Partnership to use reserves \(\\$2,500; \\$5,00; \\$10,000\)](#)
 - **Chris motion to approve \$2,500 sponsorship for the Speedo Run Sponsorship, motion approved**
- SPF, new venue & proposed sports (Lincoln park indoors sports venue location)
 - <https://www.playspf.com/>
- All commissioners meeting
 - Let’s schedule a commissioner meeting to sync on new processes, committees, special projects, upcoming commissioners corner, etc
 - Chris and Luis to sync on agenda
 - Luis to drive coordinate with the commissioners

Committee items

- Rebrand
 - Proposal scheduled for
 - **Christina motion to approve \$60 meeting room reservation at the Center on Halsted in person meeting, Luis seconds the motion, all in favor**
 - Christina to send Doodle out to confirm time, week of November 27th
- Events & Socials
 - Annual Membership Party planning
 - April 6th or 13th
 - Celebration fund
 - Hall of Fame
 - Past president will lead the committee
- Marketing
 - Luis will follow up with a detailed plan next week in support with Matt
- Conduct, Discrimination, and Harassment
 - Sexual Assault/Abuse Insurance
 - Women’s Plus Flag Football
 - Investigation in progress- Gretchen/Donna
 - Severe injury
 - Sport Level- Christina-violent threats/Alleged racial discrimination
 - Reforming Code of Conduct and Process Mapping

Luis (VP of Athletics) to motion to complete the meeting at 7:28 pm, motion second (Ed), motion passed