



3023 N. Clark Street - #806 – Chicago, IL 60657 – (312) 409-7932
www.ChicagoMSA.org

Board of Directors Special Meeting Minutes
Septembre 19 - 22, 2022
Location: Held by email

ATTENDEES:

<u>Name</u>	<u>Board Position</u>	<u>Attended?</u>
Pete Gatley	President	No
Katie Niemi	Vice President	Yes
Nancy Hitt	Vice President	Yes
Adam Whittaker	Secretary	Yes
Jeremiah Stevens	Treasurer	Yes
Kevin Welsh	Director	Yes
Steve Leaver	Director	Yes
Katie Villalobos	Director	Yes

SPECIAL BUSINESS:

1. On 9/2/22 president Pete Gatley resigned by email effective 9/16/22 for personal reasons.
 - a. On 9/19/22 VP Katie Niemi motioned to appoint former CMSA president Michael Richardson as the new CMSA president effective immediately until the end of the current term of July 31st, 2023. Michael Richardson will act as controlling party with full authority to make decisions and changes as necessary on all financial accounts and matters for CMSA during his term.

- b. Stevens 2nd, Leaver Approved, Katie Approved, Welsh Approved, Whittaker Approved, Hitt Approved.
 - c. The motion passes unanimously.
- 2. Quickbooks Administrator.
 - a. Adam Whittaker motioned to approve Jeremiah Stevens Primary Administrator for the Quickbooks account effective 9/22/22.
 - b. Katie Niemi 2nds.
 - c. The motion passes unanimously.
- 3. Meeting adjourned