



**2019-2020**

Board of Director’s Special Meeting Minutes

July 31, 2019

7:00 pm

Location: Sidetrack

3349 N Halsted St, Chicago, IL 60657

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| **Name** | **Board Position** | **Attended?** |
| Matt Herek | President | Yes |
| Jay Gonnam | Vice President | Yes |
| Lindsay Frounfelkner | Vice President | Yes |
| Brandon Knop | Secretary | Yes |
| Michael Rice | Treasurer | Yes |

**Call to Order: 7:05 PM**

**PRIOR MEETINGS:**

1. Approval of Agenda: Two amendments—(A) Legal Review and (B) Open Volleyball
	1. **Approved.** Motion: Frounfelkner; Second: Gonnam

**SPECIAL BUSINESS:**

1. Transition Updates
	1. Email Accounts
		1. Board will change to individual e-mails with first/last name accounts for each member instead of separate e-mail for each office
		2. Previous accounts will remain accessible by administrator and important information will be transferred to Google Drive
	2. Access (passwords, storage, mailbox, LeagueApps)
		1. Michael to reset all passwords for the outgoing board for social media, LeagueApps, etc.
		2. Board will discuss whether to change combination locks annually for security purposes.
		3. Mailbox access will remain with Michael Rice for check access
		4. Michael will add Lindsay and Matt as administrators on LeagueApps
	3. Introduction to partners
		1. Park District—Vicki and CJ should be introduced to Lindsay
		2. Legal—Greg Ostfeld should be introduced to Brandon
	4. Legal Review
		1. Jack Nielsen settlement—wages are still being garnished; Brandon to coordinate with Greg Ostfeld if any issues arise
	5. Annual Calendar
		1. Goal is to create to a master calendar for board activities and all CMSA sports, with access for board and commissioners of each sport
		2. Brandon will complete set up of calendar and send to commissioners
	6. Meeting Schedule
		1. Bylaws call for quarterly meetings of the full board; board will consider whether to maintain this schedule and call for additional special meetings and more frequent committee meetings, or to meet more frequently.
		2. To be determined when full board is appointed
2. Sport Updates
	1. Beach Volleyball
		1. Beach access has been challenging due to piping plover nests and water on the beach
		2. Commissioners have done an excellent job working with the Park District to get as many games in as possible
		3. Refund will be coming to all players (paid to captains) in an amount to be determined
	2. Open Flag Football
		1. Registration is open, season to begin in September
	3. Women’s Flag Football
		1. Three commissioners for league:
			1. Katrina Cook
			2. Nancy Hitt
			3. Christina Roberts
	4. Women’s Softball
		1. Currently 3 teams with interest for fall softball; our goal is at least 6 teams, and 4 would be the minimum required
		2. League may use text function to spread the word to current women’s softball players
	5. Kickball
		1. Drew Ladochi is interested in becoming commissioner
		2. Preference for Clarendon as location for the league—Lindsay to talk to Park District with Drew following August 5
		3. Kickball needs to be added to the CMSA website as a sport
	6. Open Volleyball
		1. Registration opens August 15, courts are reserved for the fall at the Armory and Center.
3. Liaison Positions
	1. Board discussed the role of each sports liaison and how they should communicate with each commissioner, offer assistance, etc.
	2. A list of commissioners will be posted to Google Drive and distributed via e-mail so everyone has a full list.
4. Appointments
	1. Board of Directors Reappointments (1 yr term, renewable)
		1. Christina Federighi
			1. **Approved.** Motion: Gonnam; Second: Frounfelkner
		2. Matt Graham
			1. **Approved.** Motion: Frounfelkner; Second: Gonnam
	2. Board of Directors Vacancies (1 yr term, renewable)
		1. 4 vacancies to be publicized
		2. Interviews week of August 19
		3. Position will be marketed via social media, e-mail and word of mouth; applications due August 14via e-mail to info@chicagomsa.org
5. Next Meeting will be for interviews of incoming board members on August 20 at 7:00 PM at the Center on Halsted.

**Motion to Adjourn: Rice, Second: Frounfelkner**

**Adjourned: 8:00 PM**