



Chicago Metropolitan Sports Association  
 3023 N. Clark Street - #806 – Chicago, IL 60657 – (312) 409-7932  
[www.ChicagoMSA.org](http://www.ChicagoMSA.org)

Board of Directors – MINUTES  
 Wednesday, January 9, 2013  
 7:16 pm – 9:33 pm  
 Nookies  
 1100 W Bryn Mawr Ave.  
 Chicago, IL 60660

#### **ATTENDEES:**

<b><u>Name</u></b>	<b><u>Board Position</u></b>	<b><u>Attended?</u></b>
Brian Kupersmit	President	Yes
Mark Sakalares	Vice President	Yes
Jessica Andrasko	Vice President	Yes
Matt Simpson	Secretary	Yes
Michael O. Rice II	Treasurer	Yes
Julie Colwell	Director	Yes
Michael Erwin	Director	Yes
Jason Kallen	Director	Yes
Jack Neilsen	Director	Yes
Jackie Schmit	Director	No
Brian Lopez	Director	Yes

Brian K. called the meeting to order at 7:16pm.

#### **PRIOR MEETINGS:**

1. Jess A. motioned to approve the prior minutes. Mark S. 2<sup>nd</sup>. Motion carried.
2. Michael E. motioned to approve agenda with Legal Update moved to first. Jack N. 2<sup>nd</sup>. Motion carried.

#### **LEGAL REPRESENTATION UPDATE:**

1. Greg Ostfeld was nominated and selected as our legal counsel.

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2. Greg was present and gave a summary of his background:
  - a) CMSA member.
  - b) Serves on Board of Directors for Pride Bowl as Field/Equipment Director.
  - c) Practicing attorney for 15 years.
  - d) Has done pro bono work in the past, including for CMSA.
3. We will have an agreement in place with Greg for his services.
4. CMSA will not pay a fee to Greg but we will reimburse him for out of pocket expenses. These expenses must be discussed and approved by CMSA prior to incurring them.
5. Greg can help with insurance claims but typically our insurance carrier handles these.
6. Jack N. motioned, Mark S. 2<sup>nd</sup> to bring Greg O. on as our legal counsel. Motion carried.

TREASURER'S REPORT:

1. Michael R. reviewed the treasurer's report.
2. Membership is down compared to 2011-12 but the gap continues to close. The board is not concerned, but will continue to monitor.
3. Some sports from Fall currently show a deficit. Most are not over budget, funds need to be transferred. This can't happen until the audit concludes and the final report is accepted by CMSA.
4. The audit is complete:
  - a) The preliminary results were positive
  - b) We have excess funds. The auditors confirmed that we can use this money at any time.
  - c) We will receive a final report next week. The Board will review and approve.
  - d) 1099 tax forms will be sent after the final audit report is received.
5. Michael R. motioned approve treasurer's report, Brian L. 2<sup>nd</sup>. Motion carried

LEAGUE APPS WEBINAR (1/10/13)

1. League Apps is a recreational sport league management website. It will allow us to register, update score/standings, and update CMSA's website or integrate with our newly redesigned website.
2. We would realize significant savings in transaction fees over Thriva, our current system.
3. We received 10 bids to upgrade CMSA's website. This was narrowed to 4 finalists. Brian K., Jason K., and Scott Quinn interviewed the finalists. They will present the selected vendor to the Board once we review and discuss League Apps.

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LEAGUE FISCAL RESPONSIBILITY:

1. Recent concern has been expressed over how some leagues have been spending money. Even though the total expenditures are within the established budget, some of the expenses don't appear to be in the best interest of the leagues and CMSA's members.
2. The CMSA treasurer reviews all sports budgets and approves all expenses in an effort to avoid this. Michael R. reported that while there have been isolated cases, this is not a wide spread problem.
3. The Board agreed to continue to have the treasurer monitor and report back to the Board any questionable expense requests.

2<sup>ND</sup> HALF MAIN BOARD OBJECTIVES:

1. Brian K. asked for feedback from the Board on our progress the first half of this term:
  - a) Our 'big bets' New Sports, Effective League Management, and Social need to accelerate progress.
  - b) We've prioritized well, but we now need to focus on areas that are lagging
  - c) We need to follow up on what we learned from the member survey.
  - d) Interactions on Facebook/social media have increased significantly.

EFFECTIVE LEAGUE MANAGEMENT UPDATE: (Mark Sakalares, Michael Rice, & Matt Simpson)

1. The 2 main objectives of this committee were to create a commissioners handbook and to assign liaisons to each sport:
  - a) Commissioners Handbook: A rough draft is complete. The intent is to have this handbook at the site of each sport's facility. Commissioners are welcome to add anything to it that will assist them in running a more effective league. We will share the handbook at the Commissioners Dinner
  - b) Main Board/League Liaison: We will discuss with the commissioners at the Commissioners Dinner and allow the Board and commissioners to meet and discuss.

SOCIAL: (Jack Nielsen & Brian Lopez)

1. The annual CMSA party will be on March 2, 2013.
  - a) We are trying to arrange live entertainment.
  - b) We will allow members to bring non-members in an effort to increase our membership.

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- c) We will have 300-400 gift bags to give away.
2. We are considering having another party in the Fall, possibly late September.
3. Michael R. proposed changing the format of the Annual General Membership meeting in June. He would like it to focus more on giving updates to what we've accomplished and make it more interactive with members. Michael will lead this effort.

ONE PLAYER/ONE TEAM RULE:

1. This rule is still in effect without exception
2. Michael R. will draft an amendment to the rule allowing a league to be granted an exemption to the rule.

SPRING ADVERTISING:

1. We agreed to start advertising for Spring/Summer sports in late March. The ads will run through late April.
2. We should also advertise for the Spring party and include references to CMSA's 35<sup>th</sup> anniversary.

COMMISSIONERS DINNER: (January 16, 2013/7:00 pm at Nookies - Edgewater)

1. The dinner is intended to be a social event for the Board to meet and greet with the commissioners.
2. We will spend about 15 minutes at the beginning updating the commissioners on the Board's progress.
3. Brian K. will send out an agenda. Anyone with agenda items should send these to Brian by Monday, January 14<sup>th</sup>.

CHICAGO PARK DISTRICT UPDATE:

1. The executive committee as well as Greg Ostfeld reviewed CPD's proposed contract. We had a few minor objections that we noted to CPD. They were not willing to make changes because CPD wants consistency across all sports organizations.
2. Brian K. signed and returned the contract to CPD.
3. Every sport in all leagues (i.e. Chicago Sport & Social as well as CMSA) are being charged the "posted" rental rate. CMSA receives a 10% discount off of this rate because we're a not-for-profit.
4. This is a 5 year contract with defined rental rate increases each year.
5. Brian is expecting to get back the fully executed contract the week of 1/14/13.

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COMMISSIONER STATUS:

1. Beach Volleyball:
  - a) Rich Riddle has resigned
  - b) Brian K. will contact the league membership for commissioner nominations
  - c) Brian will establish dates for an election and follow all established protocol for this election.
  
2. Kickball:
  - a) Drew Ladochi resigned as commissioner. Brian Sommers is now the kickball commissioner.

NEW SPORTS:

1. We expect a proposal for ultimate Frisbee in the near future.
2. Jackie S. has requested assistance for the proposed Table Tennis League. We still need to reach out to Doug King. In the past Doug has expressed interest in starting a Table Tennis League.

NEW BUSINESS:

1. Youth Outreach Program:
  - a) Mark S. reminded us that we received \$20k from the GWS to start a youth outreach program. This has been dormant.
  - b) Dr. Travis Gayles is a doctor of pediatrics at Northwestern and has proposed a partnership with CMSA for an event geared toward youth outreach.
  - c) Mark S. to meet with Dr. Gayles to discuss.
2. Audit Procedures:
  - a) Michael R. stated that we are not required to have an outside entity audit CMSA.
  - b) Michael proposed setting up a committee of Board and general members, chaired by the treasurer to perform this audit in future years.
  - c) The Board will defer discussion on this until a later date.
3. Pride Parade:
  - a) Michael Rice and Felipe Rojas will organize the CMSA float again this year.
4. Street Festivals.
  - a) We agreed to have booths at Andersonville Midsommer Fest and Pride Fest. We will not have a float at Market Days. Response in the past has been underwhelming due to the large amount of out of town participants.

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COMPLIMENTARY MEMBERSHIPS:

1. None

NEXT MEETING:

1. Board Meeting: 2/20/13 at 7:15, Location TBD
2. Commissioners Dinner: 1/16/13 at 7:00 pm at Nookies – Edgewater

MOTION TO ADJOURN:

1. Mark S. motioned to adjourn. Jack N. 2<sup>nd</sup>.
2. Motion carried, meeting adjourned at 9:33