



Chicago Metropolitan Sports Association
 3023 N. Clark Street - #806 – Chicago, IL 60657 – (312) 409-7932
www.ChicagoMSA.org

Board of Directors – MINUTES
 Wednesday, October 17, 2012
 7:02 pm – 9:23 pm
 Nookies
 1100 W Bryn Mawr Ave.
 Chicago, IL 60660

ATTENDEES:

<u>Name</u>	<u>Board Position</u>	<u>Attended?</u>
Brian Kupersmit	President	Yes
Mark Sakalares	Vice President	Yes
Jessica Andrasko	Vice President	No
Matt Simpson	Secretary	Yes
Michael O. Rice II	Treasurer	Yes
Julie Colwell	Director	Yes
Michael Erwin	Director	Yes
Jason Kallen	Director	Yes
Jack Neilsen	Director	Yes
Jackie Schmit	Director	No
Brian Lopez	Director	Yes

Mark S. called the meeting to order at 7:02 pm.

PRIOR MEETINGS:

1. Mark S. motioned to approve the prior minutes. Michael R. 2nd. Motion carried.
2. Matt S. motioned to approve agenda. Michael R. 2nd. Motion carried.

TREASURER'S REPORT:

1. Michael R. reviewed the treasurer's report.
2. Membership is down compared to 2011-12. Some sports aren't open, last year at this time they were, so the board is not concerned, but will monitor.

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3. Michael R. reviewed the sports income. Women's Soccer may be over budget but we will work with them to assess the situation, Michael to review when all costs are final.
4. Jack N. motioned approve treasurer's report, Michael E. 2nd. Motion carried
5. CMSA Budget
 - a) The insurance cost have already been allocated to the individual sports and isn't shown in the main CMSA budget
 - b) Mark S. to discuss with insurance company how insurance is allocated to each sport.
 - c) Sponsor Fee: Sponsors aren't charged the administrative fee if they pay the team fee through the sponsor tab on the website. We're about \$3,400 short in administrative fees.

PERSONAL UPDATES:

1. Brian K.: Marcus Han would like to have a toy drive for Edge Alliance. Boxes will be out at our facilities. Marcus to forward proposal to board for approval
2. Michael E.: GLAAD Spirit Day – We have the CMSA logo on the national website. Michael E. to forward CMSA logo to Scott Q., to have the logo turned purple on the website
3. Michael R.: Our audit is next month. Mark S. motioned to approve ACT group as our auditor. Jack N. 2nd. Motion carried.
4. A couple of people are interested in being commissioner of women's basketball. An election will be held in the near future. Marcia Hill is running basketball for now.
5. Lucas W. initially got no response for badminton commissioner. The sport was in danger of folding for this season but the CMSA board is committed to not letting that happen. We now have a couple of candidates
6. Brian K. will draft the quarterly newsletter for review. We'd like to get it out before this weekend.
7. Hall of Fame Committee: Marcia Hill will come to our next meeting to present the committee's update.
8. Kevin Sherry will send a list of questions to Brian K. to follow through on the terms of our agreement with him and create some CMSA statements, general PR responses, etc. for the CMSA survey.

KEY INITIATIVES FOR 2012-13:

1. Marketing: (Jason K., Brian K.)
 - a) Finalizing plan, have resources/plan scheduled out for the rest of the fiscal year.

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- b) November/December sports ads need to go out soon. Jason, Brian K., and Jack N. to discuss what will be emphasized.
 - c) We'll print extra posters if people want them for sponsor bars.
2. Communication: (Michael E., Brian K.)
 - a) Facebook is going well, 486 'likes'
 - b) Twitter will be online by next week.
 3. Charity: (Brian L., Julie C.)
 - a) Decided not to do survey about charities and selected "Gay for Good".
 - b) Brian L. is working with Brian Redar. The Gay for Good board of directors will be invited to the next CMSA board meeting.
 4. Social: (?)
 - a) Brian L. and Jack N. will oversee it for now and see if Chris Jessup or Sam Hamilton is interested in running it.
 - b) The goal is to have a Christmas party sometime in December. Brian L and Jack N will oversee this.
 5. New Sports: (Michael R., Jess A.)
 - a) Developing survey for membership interest in new sports which will go out in a few weeks as part of the CMSA annual member survey
 6. Improve Registration
 - a) Changes have been implemented and it is going well.
 - b) Thriava often makes unannounced changes that affect how the registration runs on the website. Michael R. often has to undo the changes.
 7. Effective League Management: (Matt S. Michael R., Mark S.)
 - a) Two main objectives: Sports Liaisons and a Commissioners Handbook
 - b) Commissioners Handbook will have the following main tabs:
 - League policies and procedures
 - Compliance to main board policies and procedures and bylaws
 - Financial
 - Responsibility of league boards
 - Thriava
 - Required web page information/marketing
 - List of suggested vendors
 - Forms/instructions

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- c) The main board liaisons role is to facilitate communication between the league commissioner and the main board and to verify that the commissioner's handbook is followed. The following is a suggested list of liaisons:
- Volleyball: Brian Lopez
 - Men's Flag Football: Jess A.
 - Women's Flag Football: Matt S.
 - Racket Sports: Jason K.
 - Women's Softball: Michael E.
 - Open Softball: Jackie S.
 - Basketball: Mark S.
 - Dodgeball/kickball: Julie C.
 - Soccer: Jack N.

8. Website Upgrade: Scott Quinn is reviewing proposals for website upgrade.

OTHER BUSINESS:

1. Michael R. and Brian K. reviewed MB's proposal to switch CMSA's banking from Charter One.
 - a) When a CMSA member joins MB CMSA and the member will get a financial incentive. This is the only upgrade from what we have now. The Board wasn't comfortable endorsing one bank over the other and Michael R talked about the hassle involved with changing banks.
 - b) Board members to forward ideas to Michael R. on what other incentives there could be to switch banks by 10/24/12. We will then decide if we want to solicit proposals to identify mutually beneficial opportunities for us and our partner bank
2. Opting out of mass e-mails:
 - a) This significantly reduces the number of members that get our e-mail blasts so we want to make sure our members understand the implications of this decision
3. Proposed By Law Change:
 - a) Article II, Section I, Sub-section 5, board member absence at meetings
 - b) Currently member can miss (2) in a row. Proposed change would change this to (3) total in a 12 month period.

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- c) The other proposed change is to automatically remove the member if 3 meetings are missed in a 12 month period. Currently this only starts the removal process.
 - d) Brian L. motioned, Mark S. 2nd. Motion carried to have membership vote on this change in June 2013.
4. Disciplinary Action: Board entered a closed session to discuss.

CHICAGO PARK DISTRICT UPDATE:

- 1. Brian K. and Jack N. met with the CPD on 10/15/12.
- 2. We will revert to what current rates are when this contract is up on 12/31/12.
- 3. Brian K. and Jack N. will give a presentation outlining what CMSA wants in the next contract and what we can give them for value added services. Our proposal is due 10/26/12.
- 4. Our fees will increase with our next contract and there will likely be some facility changes.
- 5. Brian K. would like to know how much we've spent with the CPD for the duration of this contract and how much it has increased over the life of the contract.

INSURANCE/LEGAL UPDATE:

- 1. Badminton Claim:
 - a) We need to investigate the details of the claim.
 - b) Michael R. needs to provide written description of how members sign the waiver when they register.
- 2. Legal:
 - a) CMSA needs legal representation.
 - b) Members have offered to do pro bono work but must get approval on a case by case basis. We need a constant presence.
 - c) Board members to submit candidates to Mark S. by 10/31/12.

COMPLIMENTARY MEMBERSHIPS:

- 1. None

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NEXT MEETING:

1. Board Meeting: 11/28/12 at 7:00, Location TBD
2. Commissioners Dinner: 1/16/13. Jack/Brian L to plan and provide update at next meeting

MOTION TO ADJOURN:

1. Jack N. motioned to adjourn. Brian L. 2nd.
2. Motion carried, meeting adjourned at 9:23