



Board of Directors Meeting
AGENDA
March 8, 2022
7:15pm
Location: Google Meet

<u>Name</u>	<u>Board Position</u>	<u>Attended?</u>
Michael Richardson	President	Yes
Katie Niemi	Vice President	Yes
Chris Rinere	Vice President	Yes
Drew Ladochi	Secretary	Yes
Jeremiah Stevens	Treasurer	Yes
Pete Gately	Director at Large	Yes
Yvette Holt	Director at Large	Yes
Jason Topping	Director at Large	Yes
Katie Villalobos	Director at Large	Yes
Adam Whittaker	Director at Large	Yes

Michael Richardson calling meeting to order 7:20pm. Jeremiah Stevens motion, Yvette Holt second, all in favor. Motion passes.

ADMINISTRATIVE

1. Approval of Agenda - Pete Gately motion to approve, Katie Villalobos second, all in favor, none opposed. **Motion passes.**
2. Approval of January 24, 2022 Meeting Minutes - Jeremiah Stevens motion to approve, Yvette Holt second, all in favor, none opposed. **Motion passes.**

STANDARD BUSINESS

1. Discussion about outreach and marketing opportunities - Led by Kaleb Smith
 - a. Proposed CMSA reach out to college level gay student interest groups in an effort to give students information about CMSA. We can share the opportunities within our leagues. Kaleb suggested reaching out to the group leaders through the colleges' websites. Kaleb included he has contacts at Chicago Kent and Northwestern.

- b. Jeremiah Stevens suggested outreach efforts should be managed by the strategic planning committee. Jeremiah also noted that the hardship fund and space capacity may be impacted by a significant increase in membership to some of our leagues. The concern with capacity involves being able to get a location that can handle any large changes in registered players. For example, Kickball can usually have a max of 10 teams for a weeknight league.
 - c. Jason Topping stated that outreach to colleges had been tried before, but the constant change of leadership in the groups made it difficult to keep in touch.
- 2. Treasurer's Report - Jeremiah
 - a. Reviewed financial statements.
 - b. 1099's/1096 filed with Internal Revenue for the Year. Non-Profit taxes are still due on March 15, 2022. We will ask for an extension since auditors are still working on the audit. We still need several entries and cleaning up final items with auditors.
 - c. Erick in communication with auditors and most items were collected and delivered to auditors. A few questions pertaining to uncategorized expenses/accounts payable and reconciliation discrepancies and handling of Jack Nielsen settlement that will need to be cleared up during audit. Erick in communication with auditors on how to handle that in Quickbooks and journal entries.
 - d. Presented balance sheets, profit and loss, and account statements to CMSA main board for transparency. We have 1685 CMSA members for the 2021-2022 season.
 - e. We need a different process to accept donations for the hardship fund. He will look into this to present an alternate option.
 - f. Michael Richardson asked that if we direct emails to the treasurer then we should use the cmsatreasurer email address @chicagomsa.org and not the Jeremiah personal email account with @chicagomsa.org. We should also do this for secretary, vpathletics, voperations, and president to keep the information in one place for future members of the executive board.
- 3. Committee Reports and discussions
 - a. Social Media/Website/Newsletter - Drew
 - i. Drew would like to provide commissioners access to our Facebook and Instagram. The purpose is to help them promote their leagues and post content on our main CMSA account. This will help create active posts throughout the year.
 - ii. Drew will work to create a document to help guide commissioners on how to post on social media.
 - b. Officials Financial Review committee update - Peter Gately
 - i. Wrapped up review of what we pay officials. Local and national pay is similar to our pay. There are discrepancies between open and women's leagues. Pay has been pretty reasonable. Sports that require certification should be paid appropriately to retain talent. Committee for officials' pay is complete unless there are any other concerns.
 - c. Bylaws/policy review committee updates -Peter Gately
 - i. Drew needed to still post updated Policy Manual from January 24th.
 - ii. We need to update our language for eSports to discuss what to do for non paying membership and what privileges would or would not exist.
- 4. Sports - If not a pressing issue, we will receive an update via email.
 - a. Badminton - Michael
 - b. Basketball – Open - Katie/Michael
 - c. Basketball – Women's - Katie
 - i. About to finish up their season. They are enjoying their new location at Broadway Armory versus Pottawatomie Park. Pottawatomie Park's floor is slippery so people appreciated not sliding as trying to make a stop.
 - d. Cornhole – Drew
 - i. Last week for the sport happens this Saturday
 - e. Dodgeball – Open – Katie -
 - f. Dodgeball – Women's- Katie

- i. They have their own COVID-19 policies for requiring masks and occupancy in the gym.
- g. eSports – Katie
- h. Football – Open - Chris Rinere
 - i. Registration is almost full and has approximately 20 open spots.
- i. Football – Pride Bowl - Chris Rinere
- j. Football – Women’s – Chris Rinere
- k. Kickball - Katie - No update
- l. Pool – Chris Rinere and Drew
- m. Soccer - Drew
- n. Soccer – Pride on the Pitch- Drew
- o. Softball – Open - Michael
- p. Softball – Pride Tournament
- q. Softball – Women’s - Michael
- r. Table Top - Katie N.
- s. Ultimate - Chris
- t. Volleyball – Beach - Chris
 - i. Chris will be sending out a note to see if there is interest for leadership.
 - ii. Drew recommended we search to see if we can find a service to set up and take down nets for us.
- u. Volleyball – Open – Chris
- v. Volleyball – Women’s – Chris

SPECIAL BUSINESS

1. Special Event - Self Defense Class - Yvette N
 - a. Richardson - Thank you to Yvette for helping lead that event to get it going.
 - b. 18 signed up and 6 attended. We would recommend getting a larger space to allow for more people to register. We should consider charging a fee in the future to get people to commit to coming. We were wondering if COVID-19 was keeping people from coming or that we had limited availability.
2. Financial policy discussion - Board
3. Strategic Plan Plan Implementation - Board
 - a. Chris assigned people to groups to plan before their departure.
4. Election Planning
 - a. Discussed timelines for upcoming elections. We are thinking we should have nominations by the second week of June and election towards the beginning of July (July 7th?). This will allow more overlap for the new executive board to shadow/collaborate with the new executive board.
5. Blackhawks Pride Night
 - a. April 12th Pride Night. Chicago Blackhawks reached out to flag football to sell 100 tickets for pride night. \$10 of each ticket purchased (out of 100) will go back to flag football.
 - b. The treasurer raised the concern that he should be included in conversations around financial agreements with other organizations. Anyone discussing sponsorships or agreements to other organizations could get into a gray area of how the funds are used.
6. By-laws and Policy and Procedure rollout
7. Financial Investigation Update (closed session)

NEW BUSINESS

1. Open Forum
 - a. Open Softball and Women’s softball representatives on the board discussed upcoming seasons, fields, and equipment purchases - Katie Villalobos/Jason Topping
2. Michael Richardson motion to adjourn meeting, Katie Villalobos second, all in favor, none opposed.
Motion passes 9:42pm.