



Board of Directors Meeting Minutes

April 04, 2022

7:15pm

Location: Google Meet

<u>Name</u>	<u>Board Position</u>	<u>Attended?</u>
Michael Richardson	President	Yes
Katie Niemi	Vice President	Yes
Chris Rinere	Vice President	Yes
Drew Ladochi	Secretary	Yes
Jeremiah Stevens	Treasurer	Yes
Pete Gately	Director at Large	Yes
Yvette Holt	Director at Large	No
Jason Topping	Director at Large	Yes
Katie Villalobos	Director at Large	Yes
Adam Whittaker	Director at Large	Yes

Jeremiah Stevens motion to call meeting to order, Katie Niemi second, all in favor, none opposed. **Motion passes.** Meeting starts at 7:18pm.

ADMINISTRATIVE

1. Approval of Agenda with removal of officiating committee mention from committee finishing objective. Pete Gately motion to approve, Chris Rinere second, all in favor, none opposed. **Motion passes.**
2. Approval of March 08, 2022 Meeting Minutes. Jeremiah Stevens motion to approve, Michael Richardson seconds, all in favor, none opposed. **Motion passes.**

STANDARD BUSINESS

1. Treasurer's Report - Jeremiah
 - a. We filed an extension on 2021 taxes. They are thinking 2020 should be done within the next month. Federal 990 tax return due on July 15th 2022.
 - b. Items the bookkeeper and auditors are still working on for 2020 audit: uncategorized expenses, accounts payable, reconciliation discrepancies, Jack

Nielsen settlement, clearing the accounts listed and the journal entries required. We also need to figure out how we are going to classify the monthly income from the Michael Rice settlement.

- c. Review of balance sheets and profit and loss for first quarter 2022. As of today, 1844 members of CMSA for the 2021-2022 fiscal year. On track to surpass last year.
- d. Michael Richardson questioned - Should we be capping our savings account if it plateaus at 91,000? A portion of it is Jack Nielsen settlement money. Answer was not resolved from question.
- e. Chris Rinere questioned - How long before our audits are completed? 2020 should be done within next month before we can work on 2021.
- f. Drew Ladochi motion to approve Treasurer's report, Chris Rinere second, all in favor, none opposed. **Motion passes.**

2. Registration Discussion - Michael

- a. Asked if we should allow commissioners to have more access to Leagueapps to setup their leagues.
- b. Jeremiah Stevens said it could be a case by case basis depending on their level of knowledge with using Leagueapps.
- c. Drew Ladochi said that the secretary could create the leagues so they know to edit the website to match the information presented by the commissioner. We do not always inform the secretary that is in charge of the website to update the information about the league becoming open.
- d. Michael Richardson motion to continue this conversation at our next board meeting, Jason Topping second, all in favor, none opposed. **Motion passes.**

3. Sports - If not a pressing issue we will receive an update via email

- a. Badminton - Michael
- b. Basketball – Open - Katie
- c. Basketball – Women's - Katie
- d. Cornhole – Drew
- e. Dodgeball – Open – Katie
- f. Dodgeball – Women's- Katie
- g. eSports – Katie
- h. Football – Open - Chris Rinere
- i. Football – Pride Bowl - Chris Rinere
- j. Football – Women's – Chris Rinere
- k. Kickball - Katie
- l. Pool – Chris Rinere and Drew
- m. Soccer - Drew
 - i. Soccer getting ready for the summer season. Waiting on a budget prior to opening the league.
- n. Soccer – Pride on the Pitch- Drew
- o. Softball – Open - Michael
 - i. Open for registration
- p. Softball – Pride Tournament – no update

- q. Softball – Women’s - Michael
 - i. Open for registration
 - r. Table Top - Katie N.
 - s. Ultimate - Chris
 - t. Volleyball – Beach - Chris
 - i. Linked an email between the new commissioner, previous beach commissioner, and current indoor commissioner.
 - ii. Connected with Katie for permit pricing
 - iii. Need to get a board setup in order to help run this large league
 - u. Volleyball – Open – Chris
 - v. Volleyball – Women’s – Chris
4. Committee Reports and Discussions
- a. Social Media/Website/Newsletter - Drew
 - i. Still need to work on creating document/proposal for commissioner to post on our social media.
 - ii. Should have a shared calendar so that we can see what is going to be posted.
 - iii. Jeremiah said to create the posts in advance and schedule the posts in the future so that we are not missing holidays we’d like to recognize.
 - b. Officials Financial Review committee update - Peter Gately (removed per the motion at beginning of meeting)
 - c. Bylaws/policy review committee- Update to Bylaws Proposal-Peter Gately
 - i. Pete Gately will be preparing items with the review committee for the CMSA main board to vote on.
 - ii. We discussed eSports memberships through emails and how we are going to decide what to do for them going forward.
 - iii. Document for records retention down to two options. Main board will vote on which they prefer.
 - iv. Update to policy manual on not having rules that contradict another rule.
 - d. Election Process
 - i. Discussion around who will be leading the election and getting this process started.
 - ii. We want the vote to go longer than one day. There will be CMSA By-law changes for membership to review.
 - iii. We need to figure out the director at large positions shortly after electing the executive board.
 - iv. Drew, Pete, Michael volunteering to help run this process for the upcoming election.
 - v. We will write up a plan via email to vote on
 - e. Strategic Plan - This was postponed to the next meeting.

SPECIAL BUSINESS

- 1. Fundraising Framework For Individual team and League (including 50/50)

- a. We need people to understand they can not represent CMSA and create a gambling type fundraiser for their teams or leagues. We could lose our 501c3 status.
2. Donor and Sponsor database and giving platform (Jeremiah)
 - a. Network for Good will allow us to get donations through an easier process. It will cost us but will provide a way for us to obtain more donations through simplicity.
 - b. We can use their services to contact our previous donors to keep them updated about our organization and involved.
 - c. Michael Richardson motion to approve hiring Network for Good pending current information, Katie Villalobos second, all in favor, none opposed. Motion passes
3. Storage Unit Spring Clean-Up and Organization (Chris)
 - a. Requesting assistance for a spring cleanup and removal of items that are not needed.
 - b. We are going to try to coordinate softball and football being there to grab their items prior to cleaning up the unit.
4. Pride Parade
 - a. We potentially have a sponsor partner to help pay for the pride parade costs. \$650-750 is due to be able to participate in the Pride Parade. Each additional item can increase costs significantly such as music, a float, t-shirts people can wear, sound system,
 - b. We would like to reach out to the membership for a pride parade committee. Richardson motion to approve opening up a request for candidates to join a pride parade planning committee, Jeremiah second, all in favor, none opposed. Motion passes.
5. CMSA Awards/Recognition (Chris)
 - a. We can create a way to celebrate our leagues' awards and the CMSA awards.
 - b. Jeremiah - This is a great way to help fundraise for CMSA by getting donors to sponsor the event.
 - c. Richardson - Great way to build a stronger and better community

NEW BUSINESS

1. Open Forum
 - a. Proud to run sponsorship. They reached out to us asking the board if we are continuing this. Board in agreement to pursue this as we have been a sponsor.
 - b. Katie Vilalobos motion to approve \$1000 for Proud to run sponsorship, Jason Topping second, all in favor, none opposed. **Motion passes**
2. Michael Richardson motion to close meeting, Jeremiah Stevens second, all in favor, none opposed. **Motion passes** 10:02pm.