



Board of Directors Meeting
AGENDA
January 24, 2022
7:15pm
Location: Google Meet

<u>Name</u>	<u>Board Position</u>	<u>Attended?</u>
Michael Richardson	President	Yes
Katie Niemi	Vice President	Yes
Chris Rinere	Vice President	Yes
Drew Ladochi	Secretary	Yes
Jeremiah Stevens	Treasurer	Yes
Pete Gately	Director at Large	Yes
Yvette Holt	Director at Large	Yes
Jason Topping	Director at Large	Yes
Katie Villalobos	Director at Large	Yes
Adam Whittaker	Director at Large	No

Michael Richardson call meeting to order at 7:19pm. Jason Topping motion to start meeting, Jeremiah Steven second, all in favor. Motion Passes

ADMINISTRATIVE

1. Approval of Agenda - Jeremiah Stevens motion to approve, Pete Gately second, all in favor. **Motion passes.**
2. Approval of December 13, 2021 Meeting Minutes - Allowing 24 hours for review and approval. We will motion to approve after allowing a 24 hour window to review.

STANDARD BUSINESS

1. Treasurer's Report - Jeremiah
 - a. Introduced Eric, our bookkeeper to the board. Eric gave a brief overview of his work experience with accounting.
 - b. Previous settlement money is about eight to ten months into being completed. We need to reconcile the entries as additional account in accounts receivable.

- c. Rates for the Brodie Award CD resulted in only \$2 of income annually. Best rate for CD is at 0.75% with a 59 month agreement.
 - d. They are working on the 1099's for people we paid in 2021. We are going to be reviewing the previous year 1099's and w3 to verify.
 - e. Bookkeeper is finalizing all information and documents pertaining to Audit. Should be completed by end of the week.
 - f. We still are finding uncategorized expenses in Quickbooks that the bookkeeper is working to categorize as expenses and/or revenues. Uncategorized expenses should only be used for items that need to be brought up before an audit to auditors or accountants.
 - g. The new treasurer reports for the board of directors will include copies of balance sheets, profit & Loss statements to be able to compare the current quarter against the prior year's quarter.
2. Committee Reports and discussions
- a. Social Media/Website/Newsletter - Drew
 - i. Please have sports send their request by email for any social media posts.
 - ii. I am trying to reach out to current teams for photos to help create content for our social media pages.
 - b. Officials Financial Review committee update - Peter Gately
 - i. Still discussing and researching.
 - c. Bylaws/policy review committee updates -Peter Gately
 - i. Everything approved on the Bylaws has been posted to Leagueapps. This includes gender neutral language and any grammatical errors.
 - ii. For the policy and procedure manuals, we don't have a policy on how to change the policy manual. Leagues have different qualifiers for changing the policy manual (Examples are 2/3 approval or 50%+1).
 - iii. Motion to approve updated policy and procedure manual. Jeremiah Stevens motion to approve, Michael Richardson second, all in favor. **Motion passes.**
 - d. Commissioners Page - Chris Rinere and Michael Richardson
 - i. Created a page on our Leagueapps site for new commissioners or existing commissioners to have for reference. It is meant to be the new tool for commissioners to use.
 - ii. Board will review to provide feedback on what items might need better clarification.
3. Sports -
- a. Badminton - Michael
 - i. Registration process was not efficient.
 - b. Basketball – Open - Katie/Michael
 - i. This will be the last year for Michael Richardson to be commissioner.
 - c. Basketball – Women's - Katie
 - i. We moved locations from Pottawatomie to the Broadway Armory.
 - ii. First week we were locked out of Pottawatomie Park. Registration is closed.
 - d. Cornhole – Drew
 - i. We are in the second week of Cornhole with Greg as commissioner. Seems to be going smoothly.
 - e. Dodgeball – Open – Katie - No update
 - f. Dodgeball – Women's- Katie
 - i. Voted to delay league for two weeks for COVID-19 surge
 - g. eSports – Katie
 - i. They are gaining traction as they roll out their new seasons for January start dates.
 - ii. They are starting to stream more on twitch. Thoughts on sharing it on our social media.
 - h. Football – Open - Chris Rinere
 - i. Change in leadership starting at the end of the month.
 - i. Football – Pride Bowl - Chris Rinere
 - j. Football – Women's – Chris Rinere
 - i. Issue with disbursement amounts for officials. Women's Football has not sent new disbursement form to approve with the treasurer. Jeremiah Stevens motion to approve

the increased amount for payment to the officials per game, Pete Gately, all in favor.

Motion passes.

- k. Kickball - Katie - No update
- l. Pool – Chris Rinere and Drew
 - i. Postponing season to secure a location for a season at a later date.
- m. Soccer - Drew
 - i. New season started and needed more spots than originally planned for. They did separate the competitive division and recreational division for registration. The goal is to grow the league to have a traveling soccer team.
- n. Soccer – Pride on the Pitch- Drew
- o. Softball – Open - Michael
 - i. New commissioner will be Jason Topping.
- p. Softball – Pride Tournament – no update
- q. Softball – Women’s - Michael
- r. Table Top - Katie N.
- s. Ultimate - Chris
- t. Volleyball – Beach - Chris
- u. Volleyball – Open – Chris
- v. Volleyball – Women’s – Chris

SPECIAL BUSINESS

- 1. Special Event - Self Defense Class - Yvette N
 - a. We have 9 people already registered. The event is on March 9th. We will try to post on social media a reminder for our membership.
- 2. At Large Board Member - Michael Richardson
 - a. Chris Ward has stepped down in their position for the At Large Board members. We can ask to see if someone is interested in becoming an At Large Board member for the next six months.
- 3. Financial policy discussion - Board
 - a. We need to strengthen our financial policies for budgets with sports and how they spend any large overages that exist after registrations close. Currently, only 10% of the surplus in a sport’s budget is allowed to be carried over for the individual sport. The remaining amount goes to the main CMSA account.
 - b. CMSA has a strategic plan to grow the organization with other neighborhoods. The annual fee and 10% carry over is not raising enough money to support the initiatives and direction for CMSA to support current and new members.
 - c. We see sports asking for approval on expenses that were not in the budget towards the end of their seasons. We have to consider a new financial policy
- 4. Strategic Plan Plan Implementation - Board
 - a. Michael Richardson motion to move strategic plan discussion to a later date, Jeremiah Stevens second, all in favor. **Motion passes.**

NEW BUSINESS

- 1. Open Forum
- 2. Michael Richardson motion to adjourn meeting, Jeremiah Stevens second, all in favor. **Motion passes 9:35pm.**